|  |  |
| --- | --- |
| **Teacher/Staff Managed** | **Administration Managed** |
| Disrespect | Bullying/Harassment |
| Failure to be in one's assigned place | Aggressive Physical Behavior |
| Inappropriate language | Fighting |
| Tardiness | Property Destruction |
| Calling Out | Weapons |
| Teasing | Leaving school property/classroom |
| Minor Non-compliance | Cheating |
| Invading Personal Space | Dress Code |
| Cheating/giving false information | Threatening behavior |
| Minor Disruption (class continues) | Major/chronic disruption (class stops) |
| Minor aggression (grabbing items) | Major/chronic refusal to follow rules |
| Pushing past someone | Theft |
| Unsafe or rough play | Racial/Ethnic discrimination |
| Misusing property (throwing or damaging property) | Pattern of aggressive/profane language |
| Pattern of not completing work due to off-task behavior | Inappropriate use of internet |
|  Computer Trepass | Direct refusal of authority |

Repeat from the top

Respond with grade level disciplinary action (time out in another class, etc.)

**No**

**Yes**

Did the behavior change?

Did the behavior change?

**No**

Sincerely praise and reward correct behaviors

**Yes**

Administration updates referral

Administrative Action

Administration follows up with Teacher/Staff member if needed for clarification

Referring Teacher/Staff member ***completes referral and contacts parent***

(Facts only)

Push call button for help

Conference with student on inappropriate behavior in this situation and of potential +/-consequences

( MI)

Always notify parents of behavior concerns

Redirect student/ Reteach behavior/

 Minor Infraction (MI)

**Administration Managed**

**Teacher/Staff Managed**

**Consistently Teach and Reteach School-Wide Expectations**

**BE RESPONSIBLE, RESPECTFUL & HONEST**

**Freedom Park Elementary**

**Classroom Management Procedures Guide**

1 to 3 days to process is possible

**No**

**Yes**

**Observe and identify problem behavior**

Can the referral

 wait until after class?

Is the behavior Teacher or Admin Managed?